



802-247-6455

50 Carlisle Hill Rd Goshen Vt, 05733

Regular Selectboard Meeting

March 14, 2022

Unapproved Minutes

Members Present: Jeff Cathcart and Thomasina Magoon
Members Absent: Diane O'Classen
Others Present: Dave Sabatini, Barb Walsh, Vickee Whiting, Susanne George, Galina Chernya, Madine Reed, James Hayes, and Marci Hayes

Meeting Called to Order By Jeff Cathcart 7:01 pm

Changes to Agenda Thomasina would like to add "access" to the agenda.

Meeting Minutes Thomasina motions to accept the minutes of February 14 as written with no changes necessary, Jeff Catchart 2nd. 2 min.
Jeff Cathcart stated the minutes of March 9th, needs to reflect that he has been 35 years in Vermont and 30 years, not 35 years at OMYA. Thomasina motions to approve the minutes of March 9th, with corrections noted, Jeff Cathcart 2nd.

New Business Jeff Cathcart stated if a person gets appointed who is not present and does not want the position they can write a letter declining the appointment. The board discussed and made appointments. Galina inquired how many people are required to be on a commission and why some appointments have one person and others have more. Jeff Cathcart stated that Commissions should have at least 3 members because they are a voting board, the other appointed positions have only one because it is a one person job, not a committee. Galina inquired about the description of each job, where this may be found. Board stated that this is found on the Vermont State page. Madine stated that she would like to be on the Planning Commission, there has been a vacancy on it for some time. She reached out to Chad but has not heard back from him. Thomasina was in favor of filling the vacant position on the Planning Commission with Madine Reed. Town Agent position has been an elected position, it has now
~Appointments 51 min.



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been done away with from the State. The position of Grand Juror has been an elected position as well but is now an appointed position. All appointments will remain the same with the following changes; the vacant position on the Otter Creek Watershed district (formerly BLSG) is appointed to Dave Sabatini, Madine Reed is appointed to the Planning Commission, Jim Hayes appointed (no longer elected) to Grand Juror.

Motion for appointments

Thomasina makes a motion to accept the appointments as stated above, Jeff Cathcart 2nd. Updated appointments attached to minutes.

Jeff Cathcart would like to add a new appointment title, he would like to have an officially recognized historical committee, Thomasina is in favor of this and she suggests that it be called the Goshen Historical Society. Jeff Cathcart would like to have the committee be allowed to manage funds as well as with writing historical preservation related grants. Thomasina inquired if there would be a written description of the organization from the board or would the committee write the bylaws or charter. Thomasina inquired if the positions would be for a set term date rather than 1 year per appointed member. Dave McKinnon stated that the staggered year is so that everyone doesn't leave the board at once. Thomasina is in favor of having the terms be more than one year appointments. Madine stated that anyone interested could be a part of the society, there are committee members and society members, those part of the society doesn't necessarily mean they are on the committee. The committee should be leaders within the society, but members can be anyone who is interested.

Motion for Historical Society

Thomasina makes a motion to create the Goshen Historical Committee, with at least a 3 member appointment, and with the positions having staggered terms, Jeff Cathcart 2nd.

Dave McKinnon stated that customarily committees meet and organize, then come back to the selectboard meeting with their recommendations and who is in what position (chair, treasurer, secretary). Madine Reed brought up the point that most historical societies are independent from the selectboard and towns. They are not usually formed by the



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Selectboard. Jeff Cathcart wants this committee to be officially recognized in Town. Madine inquired if the \$4,000 will roll over and still apply to the Town Hall after the fiscal year. Vickee stated that the money goes into a Town Restoration Fund and will accumulate as it rolls over. Jeff would like those interested to meet, discuss what the committee will look like. Six present at the meeting are interested in being a part of this committee. Thomasina inquired if a Monday would work to meet at the Town Hall. She would like to have time to do research on other Historical Societies and how they are formed. Marci stated that the only Mondays available are the first Mondays of the month. Thomasina stated that the next first Monday is April 4th. It was agreed by those interested and present that April 4, 2022 at 7pm at the Town Hall will be the first meeting of the Goshen Historical Society. Jeff Cathcart would like Marci to post the warning for this meeting. Jeff Cathcart would like Marci to get a hold of Annina tomorrow to sign the paperwork for the Addison County Solid Waste District Coordinator.

~Transition for New Board Member

Thomasina stated that she will be working on the website with Marci. She would like to have access to Fatcow. Jeff Cathcart stated that Dave McKinnon was brought on as an employee as our IT person, he is licensed and qualified, Dave McKinnon is the only person that has access to the computers. Thomasina stated that the website is web based, a staging site, there would be nothing going live and she can work on this with her computer, not requesting physical access onto Town computers. The access requested to Fatcow, is so that she may look at what the Town has for a plan and if we have staging for the site. Dave McKinnon stated the only computer a selectboard member is allowed on is at the Town Office on the public computer. Thomasina has been comparing prices and she has found some that are more affordable, she named Siteground as one. Thomasina stated that she would like to look into some of these other sites. Dave McKinnon stated that this is something that could be looked into. Dave McKinnon agrees with her on having a site other than Fatcow. Jeff Cathcart clarified that selectboard members can not have physical access to computers. The website is fine to work on and for her to access however, the webserver the Town uses is different. Dave McKinnon stated



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that he would be glad to work on her with this. Galina inquired what has changed with the laws regarding having a site, as this was the issue previously. Dave McKinnon stated that when the ability for municipalities to have a website, the rules were very strict. Many Town's at first opted out of having a website because of the legalities. Marci has done research and found that the laws regarding municipal sites have become more relaxed, now it is easier and more manageable to have a website. The rules from the State have changed.

~Access

Thomasina would like to have access to the building, as is customary for Board members to have. Dave McKinnon will work on her with this after the meeting. Jeff Cathcart stated she will have access to the Town Hall and Town Office, but not the Town Garage. Thomasina clarified that she will be using her personal email and not the town email through fatcow. This is what the Selectboard has been doing as the email through Fatcow is not done well. Thomasina stated that there can be benefits with switching over to a new server with better emailing, she inquired if switching over would need to be board approved, Jeff Catchart said yes. Thomasina will have information and figures for a new server for a future meeting, she asked Marci to put this on the next agenda.

Old Business

none

Roads

44

~Update on Green Truck

Jared Lowell found that a hose was disconnected from intake to turbo charger, and the green truck is now working great. Black truck is good. The garbage truck is acting up again, possibly the other O2 sensor. The truck has low miles, but they are hard miles, the engine is small for pulling a trailer up the hills. Dave McKinnon stated that where he used to live they had a great setup for drop off waste, it would involve having a structure and fenced area constructed. Thomasina inquired if from curbside to drop off, if the change would result in a cheaper cost, would there need to be a vote to approve at the march meeting. This was voted in as curbside so there would need to be a vote for drop off. Jeff Cathcart said they have been looking for vehicles but a good truck with 4 wheel drive is hard to find. Thomasina inquired about the same cost for having drop off and if the truck only needs

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to go up to Middlebury and not around Town, would a 4 wheel drive vehicle still be needed or perhaps a 2 wheel drive. Jim stated that there are violators with trash, having drop off would help with this. Thomasina was not in favor of building an additional structure as it would be visible. Marci stated that when they had drop off recycling they moved equipment around to accommodate the drop off set up, which was inside the garage. Jim questioned if there would be less insurance cost with not driving around as much. Thomasina would like this to be on a future agenda. Galina stated that in a previous town she lived in, townspeople were responsible for their own waste collecting. Thomasina would like to continue this at a future meeting. She would like to get pricing, the scope of the work, perhaps for the meeting in April.

~Jim's Road Work
Recommendation

Jeff Cathcart would like Jim to hold off on his suggestions until after the next meeting. Green Mountain Power and the Forest Service are coming to the next meeting and they may influence what road work is to be done. Madine stated that the sign at Goshen dam indicated the dam work will end at the end of 2022. Marci stated that some of these recommendations are things that need to be addressed regardless of what Green Mountain and the Forest Service do. It is work that should be done. Jim Hayes would like to bring up the road with more gravel below Carlisle Hill, the gravel cost \$200 a load to have Dido bring it up. Dido has been hauling, three more loads will be brought up tomorrow, four loads were delivered today, after which there will be no more loads delivered while the roads are posted. This will be gravel for when the roads break up in mud season. Jim stressed the importance of addressing washout and road erosion caused by people's driveway. Reider's driveway recently had a considerable effect on the public road. Jeff Cathcart stated that the Orange Book states that the Town can have the homeowners be responsible for fixing their driveway so that their driveway does not damage public roads. Jeff stated letters could be sent to the homeowners regarding this. Dave Sabatini inquired if road work on areas due to driveway issues can be billed to the Forest Service if they are on Goshen Ripton road. Thomasina had questions regarding the summer budget and winter and how things are prioritized. Jeff Cathcart stated that they prioritize the work



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by what needs to be done. Jim Hayes stated that there is no way to tell specifically what work will need to be done. Jim said that some years grading needs to happen twice as much as other years, work is largely affected by weather. There are known projects but the entirety of the work is unknown. Jeff Cathcart stated that one bad storm can use up a considerable chunk of the budget. Vickee stated that there is no detailed outline of what money is budgeted for. The budget is for; winter material and labor, and summer material and labor. Jim Hayes stated that he keeps work within the range of the budget and he tries to keep the cost down. Susane George stated that there is \$20,000 left in summer material. Jim said that with gravel costing \$200 a load, and the load doesn't go far this could use up what is left. Susanne reported that there is \$12,000 left in summer labor. Jim stated that he is careful not to go over budget with what he has left for both material and labor. Jeff Cathcart stated that the Town of Goshen is fortunate that everyone is part time work, they do not get benefits or insurance. Jeff Catchart would like to see what Green Mountain and the Forest Service will say, especially with the \$30,000.00 allotted was then withdrawn. This was a set back to planning on work being done. The funds would have covered gravel for Silver Lake Rd and Goshen-Ripton Rd, but nothing else. Jeff would like to see if the Town will get money from the forest service. This will be addressed at the next meeting.

Jeff Cathcart will get bids for paving Town Hill and Carlisle Hill areas. There is \$40,000.00 in the paving fund currently. Thomasina inquired if it would be valuable to look at the Town Hill paving job being done over time in sections. Jeff Cathcart stated that he would need an engineer to look at it to sectionalize it over time, this makes things tricky. Gravel roads are done in 100 meter sections. Dave Sabatini commented on the bid process, he inquired about why the Town wouldn't consider Chuck Steady's bid as it was more affordable. Jeff Cathcart stated that Chuck did not attend the walk through, didn't go and look at the work, and though he is the low bidder, he would be high risk on a job such as Town Hill. Thomasina inquired about having Town Hill be brought to dirt for a time while working on the road in preparation to pave. They could work on building it up and applying for grants. She feels that paying for patching is one



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way, but perhaps there is a more creative solution to tackle the problem with Town Hill. Jeff Cathcart stated an engineer would have to be hired. Vickee suggested that he would make the call to the State engineer to see if they could assist the Town. Thomasina asked that Marci put this on the agenda for the next Agenda under Old Business.

Citizens Concerns	Dave Sabatini inquired again about Chuck Steady. Jeff Cathcart stated that a very low bid can be a high risk. Thomasina stated if a person bidding didn't go through the walk through for the job, it doesn't show well. Jeff Cathcart stated that on the Capen Hill project, Chuck requested the rest of the money before the work was done. This made the Selectboard leary. This is a very large paving job that involves blasting, ledge, drop off, and a brook, the board would like an experienced person doing the work in this area.	2 min.
Any Other Business <i>Motion for Newspaper</i>	Thomasina received an email from Addison Independent. She motions to recognize Addison Independent as a Town newspaper, Jeff Cathcart 2nd. Thomasina received an email from Rosie about a training for Selectboard members, she inquired about how payment for training is handled, the cost is \$60, she would like to attend. Vickee stated that training is paid by the Town, she can get a reimbursement. Jeff Cathcart stated that she can also have mileage covered.	4 min.
Executive Session if Needed		n/a
Motion to Adjourn	Jeff Cathcart motions to adjourn, 2nd by Thomasina	8:46 pm

Respectfully submitted by Marci Hayes



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ELECTED OFFICIALS

<i>OFFICE</i>	<i>TERM EXPIRES</i>	<i>OFFICE</i>	<i>TERM EXPIRES</i>
Moderator of Town Meeting-1 year		Second Constable-2 years	
Bill Mathis	2023	Dave McKinnon	2024
Selectboard-3 years	2023	Justice of the Peace- 2 years	
Jeff Cathcart	2024	Kenneth Brown	2023
Diane O'Classen	2025	Marci Hayes	2023
Thomasina Magoon		Heather Keefe	2023
		Barbara Walsh	2023
		Jeffrey Whiting	2023
Town Clerk-3 years		Director of Otter Valley School District	
Rosemary McKinnon	2025	Bill Mathis	2024
Town Treasurer-3 years		Listers- 3 years	
Susanne George	2025	Barbara Walsh	2023
		Fran Viko	2024
		Madine Reed	2025
Trustee of Public Funds-3 years		Auditors	
Tammy Walsh	2023	Fran Viko	2023
Diane O'Classen	2024	Barbara Walsh	2024
Vickee Whiting	2025	Charlotte Reider-Smith	2025
Collector of Delinquent Taxes- 1year		First Constable	
Vickee Whiting	2023	Marci Hayes	2023



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APPOINTED OFFICIALS

OFFICE	TERM EXPIRES	OFFICE	TERM EXPIRES
Zoning Administrator- 1 year Marci Hayes	2023	Road Foreman-1 year James Hayes	2023
Board of Adjustment-1 year Ken Brown	2023	Road Crew-1 year Edward Hayes	2023
Dick Conrad (Chair)	2023	Marci Hayes	2023
David Bishop	2023	Dave Sabatini	2023
Barbara Walsh	2023	Jeff Cathcart	2023
		Casandra Hayes	2023
911 Coordinator- 1 year Aaron Corman	2023	Health Officer-3 years David McKinnon	2023
Service Officer-1 year Kathy Mathis	2023	Deputy Health Officer-3 years James Hayes	2024
Fence Viewer-1year Selectboard	2023	Grand Juror- 1year James Hayes	2023
Tree Warden- 1 year Selectboard	2023	Town Energy Coordinator-1 year Bob West	2023
Weigher of Coal Dave Sabatini	2023	Pound Keepers-1 year Selectboard	2023
ACSWMD Representative-1year Annina Seiler	2023	Emergency Management Coordinator-1 year Dave McKinnon	2023
ACSWMD Alternate- 1 year Dave Sabatini	2023	Emergency Management Alternate-1year Marci Hayes	2023



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**Otter Creek Watershed
Representative-1 year**

Chad Beckwith 2023
Jeff Whiting 2023

**Goshen Planning Commission-3
years**

Jim Pulver 2023
Annina Seiler 2023
Dick Conrad 2024
Chad Chamberlain (Chair) 2025
Madine Reed 2025

**Otter Creek Watershed
Alternate-1 year**

David Bishop 2023
Dave Sabatini 2023

Cemetery Commissioners- 1year

Ken Brown 2023
Madine Reed 2023
Lee Baker 2023

**Occupational Drug Testing
Representative-1 year**

Rosemary McKinnon 2023

Fire Warden- 5 years

Shawn Martin 2024

ACRPC Representative- 3 years

Jim Pulver 2024

Selectboard Clerk

Marci Hayes 2023

ACRPC Alternate- 3 years

Chad Chamberlain 2023

**Inspector of Lumber, Shingles, and
Wood- 1 year**

Selectboard 2023