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## Regular Selectboard Meeting

September 26, 2022

Unapproved Minutes

**MEMBERS PRESENT:** Jeff Cathcart, Diane O’Classen, and Thomasina Magoon

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Marci Hayes, Dave Sabatini, Timmi Moffi, Susanne George, and David Hochmann

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<b>MEETING CALLED</b>	Jeff Cathcart called the meeting to order at 7:00pm.	7:00
<b>TO ORDER</b>	Jeff briefly stated that the selectboard meeting is for selectboard and there is not to be discussion from citizens, such discussion is to only be allowed during the allotted time under citizens concerns.	

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<b>CHANGES TO AGENDA</b>	Susanne will be added for Treasurer items as well as Flora White and Federal Grant information.	1 min
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<b>MEETING MINUTES</b>	Thomasina voiced concerns about meeting minutes, she stated under Citizens Concerns she wants to clarify that comments stated by someone else associated with the board does not represent the Selectboard. Thomasina states that the board should either allow open public comment throughout the meeting or have no citizens speak, only board members, this would include those who are associated with the board. Thomasina clarified that this would go for the selectboard clerk. Jeff Cathcart stated that previously minutes have omitted stating peoples names, this was done under Kevin O’Classen, this perhaps should be a revisited way of recording the minutes. Thomasina also does not like the narrative style of the minutes. Jeff states that areas that are sensitive could also be brought under executive session.	9 min
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It was again clarified that the statements made regarding an employee with the Town, in previous meeting minutes



were not a reflection of the selectboard. Thanks was given from the board to Dave Sabatini for his service.

**MOTION FOR MINUTES**

Jeff Cathcart said that everything in the minutes is accurate and represents what was said at the meeting. Thomasina motions to accept minutes as written with the current clarification, Jeff Cathcart 2nd.

**NEW BUSINESS**

16 min

**Driveway Access Permit**

Jeff Cathcart inquired if Jim Hayes has viewed the location of the proposed driveway for Dave Sabatini. Jim has not viewed the site but knows of the location of the pre-existing access that Dave is referring to. Dave Sabatini stated that he would like to use this as access to his upper meadow/back property. Jeff Cathcart inquired if this is a level area to the road, as the Orange Book states that access going to public roads must meet certain requirements. Jim Hayes believes that the small grade of elevation can be easily worked with. Dave Sabatini briefly explained some culverts that are along his property under Fay Rd, he believes they may be undersized. He inquired if these should be addressed prior to the access permit or in conjunction with. There will need to be a culvert installed with the curbcut. Jeff Cathcart stated that the driveway location will be looked at tomorrow by Jim Hayes, and upon what he recommends they will sign and approve the access permit. Meeting will be tomorrow morning at 8am.

**Zoning Fee Schedule**

Marci explained the Zoning Fee Schedule. Jeff Cathcart read this aloud. Marci explained that this is already posted in the Town Office, there was a mandatory increase of \$5 for recording fees by State Statute. This change needs to be approved and formally set by the board. Marci further stated that with the Board of Adjustment, in her research either has a noted additional cost of advertising and public warning to be paid by the applicant, or to set a higher fee that would cover that cost. Marci inquired with which form of fee the board would like to use. The board is good with



the fee as stated for the Board of Adjustment with costs of advertising and warnings to be an additional cost to the applicant. Thomasina would like two more additional columns on the sheet which will establish the date for how long the permits are good after they are issued and when permits must receive action by after the application is submitted.

Cemetery Commission vs. Selectboard responsibility

Marci explained about the Cemetery Commission. It was brought up by Madine Reed that she noticed that Commissions must be elected and Goshen's are appointed. Marci looked into this and it is not permissible to have an appointed commission. Therefore the Selectboard is still responsible for the cemeteries. Marci further stated that after speaking with VLCT, the Town was advised that they can vote to have a Cemetery Commission and elect members. Diane O'Classen inquired if there can be an appointed board. Marci stated no, however she recalls there being something in the Dig Deep Book regarding a separate board that maintains the cemeteries, but they would be separate from the municipality. The Commission must be elected. Thomasina briefly read the State Statute on the wording of the Cemetery Commission. Jeff Cathcart would like this vote for a Cemetery Commission to be during the upcoming November meeting and elect the commissioners during the March meeting. Jeff Cathcart thanked Marci for looking into this. Diane O'Classen inquired if there would be enough people interested in being on the commission. Marci stated currently there are 3 members that are on the unofficial commission.

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**OLD BUSINESS**

13 min

Trash/waste hauling

Thomasina has been gathering information regarding waste options for Goshen. She conversed with Terry Kasinski who has also followed up with extensive emails, which included State statute information. Thomasina stated that a State permit would need to be obtained if the Town has dumpsters for drop off. Thomasina would like to continue



the research and come back with more options and costs. Thomasina was given a figure by the Treasurer of what the garbage is costing, approximately \$33,000.00 including; tipping fees, gas, insurance, maintenance on the truck, and employee salaries. Jeff Cathcart stated that the Town is responsible for the trash until July 1st of next year. After July 1st this more than likely will change. Thoamsina stated that Towns are not mandated by State law to provide garbage services, Jeff Cathcart clarified that this is a courtesy. Diane stated that Ackers will be cheaper in the end. Thoamsina stated that it would be good to pull Annina Seiler (Addison County Solid Waste Management Representative for Goshen) on the current waste issue. Thomasina will continue working on this and report at the following meeting.

Access Policy

Jeff Cathcart is good with the Access Policy as written by Thomasina. Thomasina will reach out with Dave McKinnon to collaborate and retrieve information. Thoamsina would like to revisit this each year after March to keep the list of access codes clean. Jeff Cathcart also noted that he is pleased that Thomasina added Jared Lowell, the contracted equipment maintenance person, to have access to the Town Garage.

**MOTION FOR ACCESS POLICY**

Thomasina motions to approve access policy as written Diane O’Classen, 2nd.

Town Policy and Ordinances

Marci read the list of policies already accepted and signed by the board. Thoamsina would like the list of policies left to do by the next meeting. Diane would like to keep discussing these and have a hard copy of the ones to be signed. The Municipal Building Access Policy will be printed and signed at the next meeting. Marci as well as the board has had issues with printing this for tonight's meeting.

Letter of Employee Resignation

Jeff Cathcart thanked David Sabatini for his letter of resignation. He thanked Dave Sabatini for his service as both Town Employee and as a Contractor. Dave Sabatini stated



that he was not asked to resign, he chose to resign purposefully and respectfully.

**ROADS**

43 min

Roadside  
Clearing/Trimming -  
Kevin Bagley

Jeff Cathcart stated that he rode around with Kevin Bagley to point out areas to have brush cutting done, Kevin was very willing and interested to do the work. Kevin Bagley began work this morning. Jeff Cathcart stated that he did not tell Kevin that he was hired or to begin, Diane and Thomasina didn't either. Jeff Cathcart stated that Kevin being that he has already begun work should finish. Jeff told him to only go up to \$3500. Kevin Bagley had an open window and is in Town, he will need to work in other areas but will be coming back into Town on the weekends and evenings. Thomasina stated that Kevin is very thoughtful about aesthetics. She inquired with Jeff if Kevin will charge a remobilization fee of \$200 each time he comes into Town. Jeff said no, just the once and the other fee will be \$120 hourly. Hathaway road was done in two hours. Jim reported that Kevin has done 9 1/2 - 10 hours today. Jeff Cathcart said that he has a 15 foot boom and can do a really nice job with the equipment he has. Jeff Cathcart inquired with Kevin about mowing, he doesn't give quotes for small jobs. Thomasina states that perhaps we could give him a not to exceed amount.

**MOTION FOR  
ROADSIDE MOWING**

Discussion followed on who hired Kevin Bagley. Board stated that no one hired him. Jim Hayes stated that this is turning out for the benefit of the Town as he is doing a good and quick job. Thomasina motions to have Kevin Bagley not to exceed \$3500, Diane O'Classen 2nd. Jim Hayes stated that perhaps the bigger stuff Dave Sabatini can remove, such as the trees. Jim Hayes stated that he can go around with Dave Sabatini to point out what needs to be done. Jeff Cathcart recommended that they mark the trees for Dave Sabatini. Thomasina clarified that the rate is \$50 an hour. Dave Sabatini stated yes, and that he will give the Town a better price than others as his rates have gone up to \$55 for everyone else. Jeff Cathcart motions to hire Dave Sabatini to cut large limbs/trees that Kevin Blagley does not get to, at \$50 an hour, and not to exceed 15 hours of work.

**MOTION FOR  
ROADSIDE  
LIMB/TREE**



**REMOVAL**

Thomasina 2nd.

Dump Repair Truck  
Update

Jeff Cathcart stated that the Town is having a hard time getting parts. Jeff Cathcart stated the issue with the truck was oil in the antifreeze, the engine is not the issue. Parts needed is the oil cooler, Jared has the hoses and clamps. Jared is looking for aftermarket parts for this. Jeff Cathcart stated that the aftermarket part will be about \$2,000.00. Jeff Cathcart stated that he and Jim has the truck prepped and ready for Jared to repair. Jim stated that Jared has another hired employee so when he is ready to work, it should happen readily.

Bomagging Update

Diane O'Classen said the bomagging is wonderful. Thoamsina inquired what they do with the pavement. Jeff Catchart said they crush the pavement and roll it on the road. Jeff clarified that this road is not done, more stone will be put on.

Thomasina inquired if the truck is ready for pictures. Marci said yes, it has been cleaned out. Thomasina will be down to take pictures and post them. Thoamsina would like the potholes to be fixed by winter. She would like to see work done on this. Jeff Cathcart stated that the Town should know if they will be awarded the federal grant or not by the 30th of September. If received, this would be a federal project and not a Town project, it would also be paid for 100%. Jeff Cathcart would like to wait, if the grant is awarded this stretch of road will be bomagged this fall and paved next year. He does not want to put money on potholes if this will be an area that will be bomagged. Thoamsina would like to have the potholes fixed as soon as we are made aware if the grant is not awarded. Thomasina would like to see action on the roads and more agenda items under roads. Diane O'Classen stated to have these as bulleted items on the agenda. Thomasina has had a conversation regarding this with Marci.

General Road  
Maintenance Update

Jim stated that three culverts will go in this fall. Ditching will be done where they bomagged. There are problems with getting salt quotes from Cargill. Jim said that he needs a



load of salt here, irregardless of the price. Jim stated that other Towns are having a hard time getting salt as well. Jeff Cathcart will call Brian at district 3 for information. Jim stated that Dido, who hauls sand for the Town, has a shortage of drivers. Thomasina inquired about what the ratio of salt to sand is for winter. Jim stated that the ratio per each tandem tri-axle receives 2 full scoops of salt. The first sand of the winter is mixed strongly. The remainder is 1 scoop per 2 tandem loads. The beginning of winter is notorious for being icy, thus a stronger mix. Mid winter, 3 tandem loads per one scoop, just enough salt to keep from freezing and salt is expensive. Jeff Cathcart stated that concrete is coming Wednesday at 1pm. Jim said it would be 4-5 days to cure, Jeff stated that next week the culvert work can then begin. The culverts are for Hathaway Rd and Dutton Brook Rd.

Thomasina inquired about rocks from Goshen Dam, Jim stated that we got three loads, they are stockpiled at the gravel pit. Jeff stated that truckers from all over the state were at the dam to receive material.

Jeff Cathcart stated that per new regulations an updated Road inventory needs to be done by 2027.

Jeff Cathcart stated that the State wants to get rid of how they manage the high priority status of roads. Jeff stated this will be on the agenda the next time. Jeff Cathcart will call Mike Winslow tomorrow regarding an application for grants.

Jim said that Pike should be contacted regarding putting hot pavement down on Town Hill if the Town does not receive the grant. Jim said that the road crew does not have time to do this and he would like to get a quote from Pike for fixing this area of road up.

Susanne stated that there currently is \$267,323.00 in the money market. Susanne stated that after the Wilk paving bill goes through there will only be \$20,000 left in the road account. Jeff Cathcart said the Forest Service needs to be



sent the bill. He will email Susanne regarding this. Addison County Grant bill is amounted at \$1500. Jeff Cathcart thinks this is low, Jim Hayes agrees. Susanne stated that it could be that not all the invoices have come in for this work. Jeff would like this to go in this week. Susanne stated she has time and will do this.

Susanne further reports that the Paving investment fund CD has \$95,209.57. This is up for renewal, any money will need to be transferred soon. Thoamsina inquired about taking money out and having the remainder stay and be renewed. The \$52,000 will be taken out of the CD to pay wilks. The Money Market is good and can stay there. Diane O’Classen motions to have \$52,000.00 withdrawn from the paving investment fund cd to pay for Wilks paving bill, and \$67,000.00 withdrawn from the Money Market for potential road repair, both will be deposited into the Road Account, Thomasina 2nd.

**MOTION FOR TRANSFER OF FUNDS**

<b>CITIZENS CONCERNS</b>	<p>David Hochman voices concern with garbage collection. David Hochman stated that he would like to have the garbage curbside collection continue. He looked at the numbers. Reviewing the budget numbers, David Hochman stated that the \$30,000.00 give or take for the Town may be higher than having a hired person to do curbside. Thomasina stated that she has a lot of information coming in regarding this. David Hochman stated again that he would like the curbside to continue, he likes the garbage pick up. He sees this as more value than money spent on paving. Jeff Cathcart stated that only three people do the majority of the road and garbage work. Thoamsina states that she does not want the Town to remain the employer of waste collection. Thomasina states that it comes down to cost and having an adequate truck for waste collection. Diane O’Classen stated that we have been working on getting a truck to do this work and the Town has had no luck on this. Thomasina states that we are the only Town that offers curbside pickup. David Hochman views this as something to be proud of. Thomasina states that the board will do the research and look at the cost and consider having curbside hired out and</p>	16 min
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have figures for options at the next meeting. Diane stated that the Town will do what is best for the Town. David Hochman inquired why the Town switched from contracted to internal. Diane stated this was due to cost, private haulers charged more than what the Town could do for curbside pickup. David Sabatini, stated that he did the garbage for the Town and briefly explained to David Hochman how the cost and tipping fee is for. Dave Sabatini inquired if Thomasina received information from him, Thomasina said yes and thanked him.

Timmi thanked David Hochmann for his concern for garbage but she would like to bring up another concern. She stated that tonight it was discussed to have clarity regarding the hiring process, she is concerned about someone that seems to have been hired unbeknownst to anyone. Timmi inquired if Kevin Bagley was hired by members of the board. Jeff Catchart said that he rode around with Kevin Bagley to show him the scope of work, but did not hire him. Timmi clarified that no one hired him, she wants to be really clear. Thomasina stated that Kevin seemed to take it upon himself to start the work. Jim stated that he feels that there was a misunderstanding with Bagley. Jim said no one, on the board, nor on the road crew told Kevin to do the work. Jeff Cathcart did not tell him when to start. Thomasina stated this is a fluke issue. Jim stated that this should have been discussed and decided on at tonight's meeting, but Kevin was here mowing this morning.

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**ANY OTHER  
BUSINESS**

6 min

Notice of change of Grand List      Jeannette Sweeney has a property tax change per State of Vermont. Thoamsina does not want to sign this as she would like more information on this. Marci suggested Barb and Rosie could give them more information tomorrow at the office and they could come down and sign this.

Date for next      Marci inquired if the board would like to hold the next regular



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meeting

meeting, as it falls on Columbus Day. Thomasina would like to have the regular scheduled meeting on Columbus Day, the other board members are in agreement.

Thomasina would like to have a working session on the future of the Town.

Diane inquired about doing the Selectboard report for the Town Report, Jeff Cathcart said that the Chair has never done this, Diane or Thomasina will need to work on this. Diane inquired when this is done by. Marci stated that this needs to be submitted by January, it is best to write this in July as that is when the fiscal year ends.

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**EXECUTIVE  
SESSION IF NEEDED**

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**MOTION TO  
ADJOURN**

Diane O'Classen motions to adjourn at 8:44pm Jeff Cathart 2nd.

*Respectfully submitted by Marci Hayes  
Selectboard Clerk.*