



Regular Selectboard Meeting

November 28, 2022

Unapproved Minutes

Members Present: Thomasina Magoon, Tammy Walsh, and Bill Mathis

Others Present: Dave Sabatini, Chad Chamberlain, Galina Chernaya, Dave McKinnon, Jim Hayes, Marci Hayes, Jeff Whiting, Vickee Whiting, and Susanne George.

Call Meeting to Order **7:11 pm**

Meeting Called to Order by Bill Mathis

Changes to the Agenda **1 min**

Susanne George requests the Road budget be moved earlier on the agenda and directly follow the Town budget. Board sees no objection.

Bill Mathis added Executive Session for legal matters.

Previous Meeting Minutes **1 min**

Motion for Minutes Thomasina motions to approve the previous minutes as written, Tammy 2nd. All ayes.

Public Comment **13 min**

Galina, a representative of the recently formed Goshen Historical Society mentioned the upcoming event the Historical Society is holding at the Town Hall, both upstairs and downstairs, on December 10th at 5pm. This will be the Historical Society's first event. Galina reported the theme of the event is to celebrate Civil War soldiers from Goshen. There are invited speakers and refreshments. This is intended to be an introduction to the society and a fundraiser for renovations. Galina stated the renovations that the society would like to first address is that of the Town Hall roof, which is urgently in need of repair. This has been discussed previously at the Selectboard meeting and she would like to be sure it is followed up on. Galina inquired with Thomasina if she obtained the quotes for the roof, or if the society is to do this. Thomasina stated that the board could put this out to bid. Galina confirmed that the Selectboard will put this out to bid. Thomasina stated that there is \$4,000 that is allocated annually. It will need to be decided what degree of repair will be asked regarding the roof. Jeff Whiting inquired if there are any historical integrity considerations with the repair. Thomasina stated that it would be great to repair historically which there may be grants for, this is something the Historical

Society will be researching. Currently the focus will be on addressing the leak. Jeff stated that repairs to historic specs can be expensive. Jeff also added that he has information on when he helped with some Town Hall repairs while on the Selectboard. Thomasina will have this added to the agenda for the next meeting. Dave Sabatini inquired if this leak is only around the chimney. Tammy thought the flashing may be the issue. Jim reported that there is also a hole in the roof itself. Bill inquired about if there has been any thought regarding handicap access for upstairs. Galina stated that this is also something that the Historical Society would like to address. She stated that for this event, there will be no handicap accessibility for the upstairs portion of the event, she is hopeful that others may help a person that may need it to get upstairs.

Jeff Whiting stated the Town is due for a Forest Board meeting. As the Selectboard is part of the Forest Board, Jeff inquired what their preference is for a time to have the meeting. Thomasina inquired who else is on the Forest Board. Jeff stated that he is the Vice Chair, Tom Bared is the Chair, Wes Butler (local Game Warden), and Jim Pulver. Jeff stated that Andy Hutchins is an employee, not a member of the board. Thomasina would like to have boards annually organized, she inquired about when the Forest Board organizes. Jeff stated that they annually meet at the end of the year (December) and they organize at that meeting. They do not meet in March. Bill Mathis inquired about a timber sale, he thinks this would be worthwhile to find out if it would be advisable. Jeff reported that Andy has met with the Forest Board and he is working on a report, of the half he inspected, nothing is in need of cutting. Bill inquired if the Forest Board does a report for the annual Town Report. Vickee stated that it is on page 36. Jeff reported that the Board is made up of someone from Fish & Wildlife, a forester, the Town Selectboard, outdoor recreation person, and interested people from Town. Bill would like to schedule a time for a meeting. Thomasina proposed Wednesday the 7th at 7pm for the Forest Board meeting. This meeting will be limited to one hour.

Old Business

1hr 3 min

FLAP Grant

Marci reported she will need to enter and submit all at once. She will submit this tomorrow from the Office. There is a part that needs signatures, Marci will inquire with Richelle about who signs the paperwork. Marci did not see where the Board needed to sign anything. Thomasina stated that she will be available tomorrow if Marci needs signatures. Marci will also get information on when the Town will be notified of a decision.

Fire Insurance
update-Clark

Susanne reported that nothing has been received either by payment or communication from Mr. Clark regarding the fire reimbursement. This amount was \$3,500. Thomasina inquired how long the Town usually waits until the Board steps in. Vickee reported three months is the maximum. Susanne stated it has been about two months. Thomasina will contact Mr. Clark and inquire with him on the status of this. This will be reviewed at the next meeting.

Review Article
wording for
Library Vote

Thomasina would like to have the article written and go to Rosie to be put on the ballot. Thomasina inquires about the wording of the article. Dave McKinnon reported that an Australian Ballot regarding money, can not be put into the budget, as it would be voted on after the budget vote. Marci stated this vote would need to be done at Town meeting on the floor, not on a ballot. Thomasina stated that \$2500 was spent from this current year's balance, bringing forward \$1500 to be voted by the public for the Library for renovation. Thomasina clarified that this would be on the warning for Town Meeting. Bill inquires who writes the warning. Marci stated that she drafts the warning, there are articles that she goes over with the treasurer in regards to monetary figures, the draft warning goes before the board, then a final warning is done, all the board members sign the warning and that is what is posted and printed in the Town report. The articles are mostly the same from year to year with the difference of the amount to be raised. Thomasina inquires about the deadline for the report. Vickee stated that this would be the first week of January. Dave Sabatini inquired about the deadline for petitioning for articles from people and from the Selectboard. Marci stated that the information is on the poster in the Town Hall, she can not recall off hand but he could read the poster as it has all of the information. Jeff Whiting stated that this is also found on the VLCT website. The Town Clerk knows this information as well.

Review Town
Budget

Susanne stated at the last meeting there were several questions asked that she did not have an answer for, Vickee is present to assist with some of these questions. Vickee stated she printed out the minutes and will be addressing the Board and Susanne's questions. Vickee stated it is worth remembering that last year Susanne sat through the process, she did not do the process, she is on a learning curve just as is the new Selectboard.

Regarding the Project Administrator Cost, this is for grant writing and for Barb Walsh who works on tracking vehicle usage. Barb Walsh as Auditor, was set up by Dave Gale for tracking the equipment usage. Bill inquired about giving this line item a more transparent name. Vickee stated that this is the name that was given at the time of its creation. Vickee stated if the Board would like to change the name, they can, but it needs to be

clear and in writing. Bill inquired with what she advised to call it. Vickee stated she would advise to leave it as it is.

Regarding current year to date, Vickee stated in the past as Treasurer, she provided the Selectboard with financials, which was year to date that day, for the Town and Road budget. Vickee stated that she may have forgotten to tell Susanne to do this, she apologizes that the Board has not been getting this. Vickee stated this was given at the first meeting of every month, it is called the budget versus the actual. Vickee stated Susanne can provide this. Thomasina would like this report for the first meeting of the month.

The interest note on the loan of the loader, Vickee stated that zeros are put in the line item, this was changed to \$144 at the last Selectboard Meeting, Vickee stated that this can not be \$144 as the loader is paid off, it must reflect zero. Vickee stated this is the only loan that is going.

Regarding the principle on the loader, Vickee stated this does not show on the actual, it shows on the annual report on the current financial condition, not on the spreadsheet but in the liability section. Vickee stated that a line item should not be gotten rid of, if anyone would want to track back to see what was spent the line items needs to be there to do so. The columns with zero will become hidden after a few years. Vickee clarified that the spreadsheet is not done with quickbooks, it is excel.

Regarding the \$4,000.00 for the Town Hall Renovation, this was a budgeted amount for the next five years, that was voted in by the Town's people.

For the printing of the Town Report, the Board increased this amount from \$700 to \$1,000 at the last Selectboard meeting. Vickee explained that the actuals for the past two years have been \$600 and \$588, Vickee stated \$1,000 is too much. Thomasina inquired if \$700 was enough. This line item will change to \$700.

Regarding miscellaneous line items, this is used for a one time expense. Vickee explained that if the Board would like to find out specifically what the line item was used for then Susanne can go into the line item and obtain the information. This is typically an expense that does not have its own line item and happens once.

For the education property tax credit, Vickee stated Otter Valley Unified School district is its own budget set by the school district, it is not part of

the Town Budget. This is done externally whereas the Road and Town Tax are set by the Town. There is an education property tax as well, this is tax people pay to the State for the municipal non-residential education tax return. There is a payment due December 1st and June 23rd, this goes directly to the State, not to the school district.

The mosquito district purchased services, the new amount was received by Susanne and has been updated and is reflected in the budget. Thomasina stated they are on the agenda for the next meeting. Tammy inquired as to why, Thomasina stated by their request.

Network administrator versus computer services, the network administrator is Dave McKinnon, computer services are for outside service on computers. Vickee gave an example on a laptop she was using that needed to be taken to Middlebury for installation of new software. Thomasina inquired if licenses for microsoft comes out of office supplies, Vickee stated yes.

Renovation expense under buildings, is in case of an emergency. This has not been needed thus it is showing no activity, but it needs to be there.

Vickee stated in looking at the minutes she did not see where the Board did the income, the Board must do the income to complete the budget. Vickee explained that property taxes are figured by expenses minus other income, which equals property tax to be raised. This is why income must be done, not just expenses.

Vickee assisted the Board with the line items of income. Below are the changes and conversation pertaining to the Town Budget for income. Line items not mentioned remain the same as last year.

Current Delinquent, Vickee stated this is always 0, as this is an unknown.

Current Delinquent tax penalty decreased from \$2500 to \$1800.

Delinquent Tax Interest decreased from \$1,800 to \$1,000 based on what the actuals for the past two years were (\$518 and \$746).

National Forest PILT, this is payment in lieu of taxes from the National Forest. This is budgeted at \$21,000 this is an unknown of what will come from the Federal amount it is not a fixed income. Line item will stay the same as budgeted last year.

Municipal Forest Income, decreased from \$4,000 to \$3,000 this decrease is attributed to the interest rates which have since gone down.

State of Vermont Homestead, this is what is notified from the State on what the State pays on Homestead to the Town pertaining to people claiming homestead. Vickee stated this should stay the same.

ARPA local recovery payment, this was a one time income from the Federal Government, this will stay 0.

Miscellaneous Income, this is where something comes in that is different and has no other place to go.

Capital Income from Equipment Replacement, this stays 0, in 2021 there was an actual of \$ 34,000.00 which is when money was moved out of the Capital investment fund at TD Bank and moved into a Town Account. That was a one time event. Bill inquired why miscellaneous line item is set in the middle when it should be on the bottom, Vickee stated that when the CPA helped her set it up 13 years ago, this is where he put it, this may also be where Kevin had it.

Current Use Rebate, Vickee suggests staying the same, as this number fluctuates. Bill thought that people could not get out of Current Use, Vickee stated they can but if so, the property owner is heavily fined for withdrawing from the Current Use program. Vickee stated that this is between the Current Use Department and the property owner.

EEG and Reappraisal, this is for when the Town gets money from the State if there has to be a reappraisal. Vickee stated that Barb often has an outside person come down and help her on both Listing and Auditing. Bill inquired what the percentage is for the CLA (Current Level of Appraisal), Vickee stated it was down to 88% and it has since come up to 92%, the threshold is approximately 86%. Thomasina inquired if the Town is due for a reappraisal. Vickee stated no. Dave McKinnon mentioned that Covid has helped with this but in the next few years there may need to be one as the houses may sell for less than what they are appraised for. Line item stays the same.

Zoning Permit Fees increase from \$600 to \$800 as there has been more activity. The zoning fees coming in and out are not a wash as there are more hours for zoning work done.

Vickee suggested that the vault fee be reduced to what it was last fiscal

year. **Vault Fee decreased from \$1,800 to \$750.**

Overweight Permits increased from \$400 to \$500,

Trash Tag Fees decrease from \$500 to \$350, Marci stated that this is still required for extra bags and that they have printed more in the Town Office.

Equipment Rentals decreased from \$47,500 to \$40,000. Vickee explained that the Town owns the equipment. Vickee gave the example that when Marci uses the black plow truck, the Town charges the Road \$35 an hour for use of the black truck. This is equipment rental. The Road pays the Town use for the black Truck. The budget for equipment rental must be split between summer and winter equipment rental. Vickee stated that this was a little high and the Town did not receive all of the budgeted equipment rental income, Vickee suggested going lower. Bill inquired why such a system as this is being used. Vickee stated this is because the Road uses the Town equipment. Bill inquired why not give the trucks to the Roads. Vickee stated this is how this has always been set up. Jeff stated that the State of Vermont has this as a statute that municipal equipment must belong to the Town, this is mandatory. Vickee stated the Town maintains the equipment, the trucks belong to the Town. Bill inquired if the trucks do anything besides work for the Roads, Vickee stated no. Jeff stated that there is also a practical reason for this system, for grant work and tracking. Dave McKinnon stated that if the Town rents the equipment at \$35 an hour, and a disaster happens when FEMA comes in, the Town can only charge the federal government the same rate it charges itself, so \$35. Dave McKinnon stated that in the past this was discussed as having this rental fee increase, this should perhaps be considered at next year's budget meeting.

Total Other Income amounts to \$114,300.00 Total Expense amounts to \$272,544.00. This results in Property Taxes to be raised amounting to \$158,244.00 Last year Property Tax to be raised was \$122,000.00 this is an increase of \$36,244.00 Vickee stated this is a close estimated as a few numbers need to be changed and a figure needs to be obtained from the loan book regarding the principal on the loader, which will have decreased from last year. Bill stated that this is a considerable increase to be raised by taxes. Vickee stated this is due to line items that were raised at the previous meeting. Thomasina stated this could be for the garbage cost.

Road Budget

Below are the changes and conversation pertaining to the Road Budget. Line items not mentioned remain the same as last year.

Miscellaneous income is 0. The actuals that show an amount are when FEMA money came in, this is not consistent, stays zero.

National Forest Service Rendered, \$3200 budgeted, nothing was received last fiscal year, but in 2020-2021 \$8700 was received. This is for grading National Forest Rds, Silver Lake and Goshen Ripton rd. This stays at \$3200.

State Allocations, is money the State gives the Town for maintaining class II and III roads. It is unknown what the Town will get from year to year. Last year \$29,000 was budgeted, the Town received \$33,000 the year before \$37,000 was received. **State Allocation line item increased from \$29,000 to \$30,000.00** Bill inquired how many miles of road the Town has. There are approximately 14 miles of total roads in Goshen. This funding is only for class II and class III, not for all of the roads.

Transferring from the paving fund, this is 0. In 2020-2021 line item reflected \$20,000 because paving was being done, this amount was moved out of the paving fund into the road account.

Total Other Income for the Road Budget amounts to \$33,200.00

Jeff Whiting inquired about the grant application for the connected waterways. Thomasina stated this application was submitted for \$6700. Jeff stated that this will become an income once received. Thomasina inquired about how to allocate the FLAP grant, what happens if that is received. Vickee stated that it is allocated once it is received. Dave McKinnon stated that it would be a wash, what comes in as income would be what goes out as expense. Vickee stated that if the grant is awarded then Susanne can create a line item for the specific project. New projects should not be used on a line item already established for a different grant project. Those become hidden line items, this is done for tracking purposes and keeping each job separate.

Below are the changes and conversation regarding the Road Expense.

Payroll Tax expense line item decreased from \$4500 to \$3,000. This change is based on the actual, which for the past two years were \$2400 and \$2600.

Summer Labor line item decrease from \$30,000 to \$20,000 This is based

on what the past two years were, \$16,000 and \$17,000.

Summer Material decreased from \$40,000 to \$30,000 This is due to what the actual was (\$22,000 and \$26,000).

Summer Equipment Rental, Vickee reminded the Board that under Town it was just budgeted \$40,000, so summer equipment and winter equipment rental needs to both equal \$40,000. Thomasina inquired when the winter ends and summer begins. Marci stated it happens when Jim says that he switches over tasks, this changes every year as it is weather dependent. Marci suggested budgeting a little more for the winter equipment as in the budget actual the winter is over \$20,000 whereas the summer is under \$20,000. **Summer Equipment Rental decreased from \$20,000 to \$17,000.**

Winter Labor decreased from \$22,000 to \$18,000. Jeff Whiting said this changes every year as it is unknown how much snow plowing is needed. Marci stated thus far not much plowing has been needed.

Winter material decreased from \$25,000 to \$22,000.

Winter purchased services decreased from \$3,000 to \$1500.

Storm Material decreased from \$1700 to \$1,000.

Total Expenses are \$176,500.00 minus the Total Income of \$33,200.00 equals the Total Taxes to be Raised for Roads amounting to \$143,300.00 Last year's taxes to be raised was \$214, 700, this is a decrease of \$71,400.

Thomasina thanked Vickee for being present and helping with the budget. Susanne and Vickee will clean up the budget and reflect the new numbers, the updated report will be given to the auditors. Vickee stated if something changes between now and the first of January in either Road or Town, then the Board will need to give Susanne the number. Thomasina inquired about the \$1500 amount that was put in for the Library Capital Campaign. Thomasina stated there was a miscellaneous line item, which hasn't been spent this year, this is where the amount of \$2500 would be taken this year to give to the libraries campaign, then \$1500 would be taken out of this line item next fiscal year.

Marci stated as we are still on the Road Budget that there should be a budgeted amount increase for the needed truck bed replacement for the black plow truck. Jim reported on this several meetings ago regarding the Viking Cives person who came to inspect the truck and found holes

throughout the truck bed. Jim stated he was quoted \$25,000 for a new truck bed. Jim reported the box is rusted out, he welded on the frame but the box itself is full of holes. Tammy suggested having Mac Steele put a plate to cover it. Jim stated that there is a crack above where a plate was put. Jim stated that it was recommended by the Viking Cives person to not use the current truck bed beyond this winter, if it lasts that long. Jim stated material is trickling out. Thomasina inquired if this is urgent it would be money that is spent from this current budget, not next year's. Jim said he wants to try to make it through the winter and would like it budgeted next year to cover the cost of a new one, which will be needed. Tammy inquired if Jim can put an entire plate in the truck rather than buying a new box. Jim said this could be temporarily patched through the winter. Jim explained that he is informing the board of a needed expense and is recommending this be added to the budget, it is his suggestion but defers to their decision. Dave McKinnon inquired what is in the Equipment Replacement fund currently. Dave Sabatini inquired if this was the truck that Jim was welding on the other week. Marci stated that Jim welding on the sander a few weeks ago. Jim welding a plate on the frame of the truck bed, not the truck bed itself. Jim stated that this is the black truck, which they are using now. Tammy inquired about the other truck. Jim stated it is still being worked on by Gerad. Jim reported that there is a hold up on delivery of parts. There are two parts that are missing, there has been a difficult time with parts, due to covid and shipments. International company is trying to get these parts to Gerad as fast as they can. Thomasina inquired what this is pertaining to, Jim said this is for the oil cooler on the black truck. Tammy inquired if this is resulting from the issue with the oil mishap. Marci stated no, this is something different. Vickee stated currently there is \$5,000.00 for equipment replacement. This is not enough to cover a replacement for a needed truck bed. Tammy inquired what happened to the truck that caused it to need to be repaired, Jim stated it is the oil cooler, which is small and is bolted to the side of the engine. It is not uncommon and happens frequently. Marci stated the oil issue was with the black truck, which has been resolved. Jim said the black truck is fine. Thomasina inquired where the equipment replacement fund can be found. It was noticed that money was spent, discussion followed with what the money was spent on. Dave McKinnon stated perhaps the grader roller, some of this expense however was with grant money. Marci suggested it may have been for the green plow truck they purchased a few years ago. Jim and Dave McKinnon stated it was for that truck purchase. Vickee explained that there is \$4,000.00 at the end of every year that is moved from the Town account and placed into the Equipment Replacement Fund. This has been going on for many years. Vickee stated that \$34,000 was transferred from this account on 12/15/2020. Tammy

inquired what was going on with the old garbage truck. Thomasina stated that the Board is going to bid it out and get rid of it. Tammy suggested money received from the garbage truck could go into the equipment replacement fund, as \$5,000.00 is not a lot to work with. Vickee stated that the \$34,000 was used for Allegiance Trucks for a 2013 international. Marci and Jim confirmed, this was for the purchase of the green plow truck. The Board did not add the requested amount from Jim for the cost of what will be needed in replacing the bed on the black truck next year.

Bill Mathis would like to look at the Town budget increase, Thomasina is attributing the increase to the garbage. Bill would like to look at this closer.

Thomasina inquires when signing orders, if she has an issue or a question with an order which potentially could have sensitive information and involve a taxpayer, what is the most appropriate way to deal with this. Dave McKinnon stated the concern would be discussed with the Treasurer. Vickee stated yes, this is appropriate. Vickee stated if this is regarding reimbursement to the taxpayer, this is a private matter. This would be between the Board and the Treasurer outside of the meeting. Dave McKinnon stated what they would do is pull out the piece in question, make a note on it, send it back to the Treasurer for clarification, but the orders were still signed as everything else needs to be billed and paid. Thomasina feels uncomfortable with signing and approving something that she is not sure of. Bill stated that with the School District, items in question were held out or circled for clarification. Dave McKinnon stated that signing the orders can still happen with a note stating more clarification is needed on a particular one. Jeff Whiting stated that there could be a note added on the orders, approved all but the item in question, awaiting further clarification.

Security Camera Due to the time Thomasina would like to table the security camera item.

Reasonable Suspicion Training Thomasina reported an email was received from Rosie indicating that someone needs to take this training. The Board needs to either do this or request and authorize someone else to do it. Rosie currently does the drug testing. Bill Mathis suggested that Rosie go ahead and do this. Thomasina will notify Rosie.

Community Newsletter Thomasina stated that herself and Marci are working on a newsletter. She inquired if Marci will have time to chat tomorrow. Marci stated yes. Thomasina stated there are about 25 people that signed up to receive the newsletter. Thomasina will send the board a draft of the newsletter before it gets sent out. Bill Mathis likes the website. Others present agree that it is a nice website.

Paving/Patching
Update, Town
Hill Rd/Carlisle
Hill Rd

Jim called Pikes and they have not returned his call, the plant may be closed. Thomasina stated that they left their equipment in Town. Tammy added that Ron Richards was not happy about this. Jim reported that the road crew will patch the issue area on Town Hill Rd. Thomasina inquired if they should put a bump sign up. Tammy inquired if there is cold patch still in the garage. Thomasina inquired what the white bags are. Marci stated that it is Calcium Chloride. There is cold patch in the garage. Bill called for order. Tammy inquired if Jim needs a compactor. Jim stated that the cold patch can be used to make a tapered section off from where they put the pavement. Jim said not a lot is needed, just enough to make a taper/ramp to smooth the bump. Dave Sabatini mentioned concern with the holes to the north of the pavement work that Pikes did, he would like this taken care of. Marci stated they can fill these in when they do the taper. Tammy asked about compacting. Marci stated that they compact with the truck while they do the cold patch. Tammy suggested using her compactor so it produces an even nice finish product. Tammy offered her compactor for the Town to use for free. Jim said that he has a compactor. Tammy stated she does not understand why the road crew does not want to use a compactor. Jim said they are only putting a few bags, he will run this over with the Town truck to compact it, it works easier to run 10 ton of weight with a vehicle that is already out. Jim stated using a compactor involves another piece of equipment. He has a compactor which uses water, it will take more time. Tammy inquired if he has a metal plate or a rubber one on his compactor. Jim said that his compactor is metal with a water tank. Jim said that compacting it with the vehicle is efficient, as it has more weight than the compactor, and they already have the truck out, this does not involve more equipment or time. Jim said compactors that weigh about 300 lbs, with the vibration hit at maybe ½ ton. There is more weight with the truck and it does a good job.

Vehicle
Maintenance
Update – Plow
Truck

This was brought up, mentioned, and discussed during an above agenda item, see end of Road Budget.

Winter
Maintenance
Contract Bid
Request: Plowing

Jim said normally the only need for this work is during a heavy storm. The Town truck can take care of the areas and keep everything open. For turnarounds in heavy storms, Jim will use someone like Dave Sabatini to go and keep the turnarounds clean. During heavy storms the big trucks are busy keeping the main roads open. Tammy inquired and stated that it is more efficient to plow the intersections with a small truck. Jim stated

Smaller Areas

for 25 -30 years he has used the plow truck to do everything. Jim stated that it is up to the Board if they want to pay for someone else to plow the smaller areas. Jim said the Town can do the work cheaper than subbing the work out, as the contractor will need to make a profit. Thomasina inquires what the agreement is that the Town had with Dave Sabatini to do the plowing. Jim said that the only time that Jim had Dave Sabatini do the work was during a storm. Jim stated Dave Sabatini would ask him if he would like him to do the intersections. If there was a lot of snow Jim said yes. Normally Jim can go through a winter without needing Dave Sabatini to do anything as he can do the plowing or Marci can with the Town trucks and loader. Dave Sabatini stated that he has not seen where this is the case, as he plows every year. Dave Sabatini stated that the road crew had him plow the turnarounds every storm for the trash truck and trailer to be able to turn around, Jim clarified that he did not ask Dave Sabatini, Dave Sabatini asked him for work. Jim said at \$50 an hour for subbing the work, he rather save the Town money and do the plowing with the Town truck. Jim stated that Dave Sabatini has always inquired about doing work regarding plowing and cutting brush. Jim said yes, if he can not get to it. Bill used the gavel. Jim stated that this is not consistent contracted work that is necessary. Dave Sabatini stated that he has been doing the turnarounds for \$25 each, he further explained \$12 for the one on South Hill and \$12 for the one on the top of Cape Look Off. Dave Sabatini stated for the Town Office he shoveled the ramp, the handicap parking, and cleared up the parking lot from anything which the Town truck couldn't, Tammy interjected and stated that she helped Dave Sabatini with this last year. Dave Sabatini stated that this cost \$35. This amounts to \$60 per storm. Dave Sabatini stated that Moosalamoo pull off was added last year. Marci stated this is not to be maintained or paid for by the Town. This pull off area is for the recreation use of Moosalamoo and other National Forest areas, the Forest Service is to pay for the maintenance of the pull off area, not the Town. The Town road crew also does not clear snow or other debris from the pull off area. The Forest service is to do this themselves or have a contract between them and a person for this work, this should not involve the Town at all, this was the agreement when these areas were made. Dave Sabatini has been plowing this area, he stated that he has been submitting the bill to the Town and Vickee was paying him for this, she then requested reimbursement from the Forest Service. Tammy inquired about the gate and Moosalamoo, she feels that this area should be plowed out because of the cars in the road. Marci stated that this is why the pull off areas were created, to alleviate the issue of cars along the road. Dave McKinnon stated that Rosie appreciates that Dave Sabatini makes sure the ramp and steps are clear for when the Office is open. Dave Sabatini mentioned in regards to the Moosalamoo

area, he bills the Town for a separate bill for that parking lot as he does for Town plowing, Dave Sabatini then stated that he is unsure if he ever billed the Town for plowing the Moosalamoo pull off area. Vickee stated this was part of the Forest Service grant. Bill inquired who authorizes all of this? Tammy stated that the Selectboard should be authorized to do so. Dave McKinnon stated that the Board authorizes it. Bill stated that this will need to happen again. Bill has called VLCT and has copied the board on the email regarding people's complaints regarding contracted work and also for employee work. Bill would like to get systematic about this.

Cargill Quote
Signature

Thomasina inquired with Marci if she sent the signed Cargil paperwork. Marci stated that Diane O'Classen signed the Cargil paperwork when she was on the Board, Marci had sent it in.

Dave Sabatini continued to address the prior item and further inquired how the plowing situation is left, does he only plow if Jim tells him too? Tammy stated only when the Selectboard tells him too. Jim stated that he tries to keep the cost down for the Town of Goshen and he can do the turn around, four corners, in a ½ an hour with the Town Truck. He can clean the Town Hall parking area in 5 minutes, especially if he has the wing on. This is more efficient than hiring someone else to come in with a smaller vehicle to go back and forth multiple times to clean the area. The Town can do it cheaper for the Town by using Town employees and Town equipment rather than hiring it out. The only time that is needed is if there is a storm and 2 feet of snow with drifts, the crew needs to keep the main roads open, this is when Jim can use extra help with the turnarounds and smaller areas. Marci added that many of these are areas the truck plows anyway, these are places that the truck needs to turn around or push snow off from, it would be paying for some of the areas twice when it is not needed. Tammy interjected and inquired about the intersection of South Hill and 73. Tammy stated it is impossible for the road crew to do this area unless they back down 73 and push it. Jim stated that the road crew has done these roads over the years, they have maintained the roads; himself, Marci, Ed, and Jeff Cathcart, without needing to bring in the small equipment. Marci stated on 73, they go down Hathaway swing and push the snow to the right, then when they come up from South Hill, they again swing to the right to push the snow once they are on 73. Tammy stated that the Road crew never swings to the right coming off from South Hill onto 73, she stated that it is never done. Bill used the gavel. Jim said when they go to 73 they swing to the right, always, they never leave snow on the road. Bill stated that there needs to be a systematic way of dealing with this in regards to who has what responsibilities, whether it is with heavy snow or not. He would like to

contract it out to people that are interested, this would be a systematic way to handle it. Whoever has the best proposal will get the job. Tammy suggested doing it for free, as she has been doing Cemetery Hill for years for free.

Dave McKinnon stated that when he was on the Board, they always allowed Jimmy at his discretion because they knew he was frugal and knowledgeable. The Board always deferred to Jim's discretion for what a reasonable amount should be spent on contracted work, and if he needed the help. Bill stated that on a snow day there needs to be one person that has control and makes calls. Dave McKinnon stated that previously the Board would always delegate this to Jim, he would contact the person that helps, Dave McKinnon stated that the person Jim calls is decided upon by the Board. Tammy stated that Jim can call her, and she will delegate to the contracted person, she will make it happen. Dave McKinnon stated that the Board always let Jim make the decision if he needs help or not. Jim stated that he does not want a lot of people all over the roads taking care of them, he rather do this himself. If it is a heavy storm, it is his decision when to bring in someone to help, if it is needed. Tammy stated it is the Selectboards decision not Jim's. Bill used the gavel. Jim said in the past he had a situation where three people were out with plow trucks on the road, no one knew where anyone had plowed, this makes a mess and creates confusion. Bill would like to have a special meeting to deal with this, he will give a limited amount of time for people to give a statement, then the selectboard will decide what is to be done. Tammy stated she is trying to help out, she has taken care of the road she lives on (Cemetery Hill Rd), and has never charged to clear the sand or for any of it. Jim made it known and clear that he does not want anyone maintaining the roads with smaller trucks that are operated by anyone that drinks or does drugs. Dave Sabatini inquired about doing the ramp and the stairway. Marci stated that this was a request from the Town Clerk to do shoveling to keep the Town Office and Hall accessible, as part of buildings and grounds maintenance. Thomasina stated that all of this will be discussed and decided on at the special meeting. Dave McKinnon suggested to the Board that they should look for a subcontractor to do the work when Jimmy needs their help and whoever that contractor is, Jimmy will contact that person. Tammy stated they will figure this out at the Special Meeting to discuss winter roads and clearing. Special meeting to be set on December 7th from 6-7pm. Thomasina will print the agenda and give it to Marci to post. Bill stated that this will be for ½ hour of public comment and ½ an hour for Board deliberation.

Bill stated that the Board needs to work on the Budget more, he does not

comprehend where all the money went for the increase of thirty thousands of dollars. Thomasina feels that it is the garbage, Bill would like to look closer at this. Vickee stated that this is because the line items were raised in addition to the garbage. Susanne invited Bill to come into the office to discuss line items.

Executive Session if Needed

Bill decided to not have the executive session

Any Other Business Legal and Proper to do at this time **1 min**

Dave inquired about the trees that were marked and from the last meeting it was stated that Jim would go around with Dave, he did some today but was waiting for Jim to call him.

Motion to adjourn **9:30pm**

Thomasina makes a motion to adjourn at 9:30pm, Tammy 2nd.

Items to be added to the next agenda:

- Town Hall Roof Repair
- Fire Reimbursement from Clark property
- Otter Creek Mosquito District Representatives in person
- Security Camera in Town Office and Town Garage

Submitted by Marci Hayes