



Special Selectboard Meeting

December 7, 2022

Unapproved Minutes

Members Present: Thomasina Magoon, Tammy Walsh, and Bill Mathis

Others Present: Dave Sabatini, Timmi Moffi, Will Mathis, Jeremy New (non-citizen), Jim Pulver, Dave Todd, Jim Hayes, and Marci Hayes

Call Meeting to Order

6:10 pm

Meeting called to order by Bill Mathis.

Changes to the Agenda

No changes made

Public Comment

1 min

Bill would like to have public comment first then afterwards the Board will go forward with winter maintenance, proceedings, and contract. Dave Sabatini suggests that the board take commenting after they state their ideas. Board sees no objection.

New Business

6:11 pm

Winter
Maintenance:
Plowing Smaller
Parking Areas
Process,
Procedure, and
Contracting
Services

Thomasina stated the meeting is to discuss the process of winter maintenance moving into winter. Board would like to discuss the Winter Maintenance Policy for the next meeting. Tammy was appointed as lead person for the roads when she came on the Board. Tammy will be contacted by the Road Foreman regarding issues, Tammy will then take action. Bill inquired about copies of the material for board members and citizens present. The winter maintenance policy was looked for by those present, no copy was on hand. Thomasina read an online copy of the maintenance that is in place, see attached. Marci will look into finding the ordinance for traffic on Tuesday. Thomasina would like to add garbage to the winter maintenance plan. Bill inquired about an actionable item for tonight. Bill feels the winter policy should be at the meeting for people to know what they are bidding on.

Brief recess was taken for Thomasina to go to the Town Office and print off the current winter maintenance policy for the board and the public in attendance. Back in session at 6:25pm.

Board is open for suggestions, improvements, and clarifications. Thomasina inquired how Jim Hayes determines when to go out. Jim Hayes stated this is assessed by going out. Last storm there was ice, which can happen in patches, some areas are icy, others are not. Jim said the only way

to know how the roads are is to go out. Bill inquired if anyone ever went off near where David Gale lived where there are no guardrails. Jim stated yes, a long time ago, Madine was the bus driver. Jim stated the roads need to be done before the school bus. Bill inquired about what plan is currently in place and for how long it is in effect. Current maintenance plan is in effect until a new one is adopted. Jim Pulver inquired about the winter season being from November 15th to April 30th, thought to make a wider winter season, perhaps starting in October. Jim Pulver asked if private driveway plowing causes significant issues with leaving snow in the main road from driveways. Tammy plows 30 driveways in Goshen and this has not been an issue for her, she feels that people that plow driveways wouldn't leave snow on the road. Jim Pulver inquires if mud season is part of the winter maintenance. Jim Hayes stated that this is not part of winter maintenance. Jim Hayes stated when mud season happens and gravel is applied, sometimes plowing happens and it is important to remember where new gravel is applied as it can be dangerous to plow over new gravel. Jim Hayes said Silver Lake is getting muddy now, it is not deep frost so the mud will not be bad. Mud season is dealt with as and when needed, it fluctuates from year to year. Gravel is only used on mud when it is really bad. Thomasina added that each spring the Board should take any account and assessment from the Road Foreman of issues and make decisions from there.

Thomasina stated the purpose of the meeting is to contract out and have the discussion about plowing small intersections including the Town Hall, and Town Office area. Thomasina would like to discuss what this process would look like if they contracted someone. In the past this work has been provided by Dave Sabatini. Tammy stated that the Town can only do about 80% of the Town with the large trucks. Marci stated that there are two places in Town that are helpful to have small trucks plow. Jim Hayes stated that Silver Lake and South Hill truck turnarounds are hard as the truck can only turn one way. Jim Hayes reported that Dave has been keeping these areas clear in a heavy storm, if there is 3-4" it is not necessary as the big truck can back through that, but with a foot or more it is difficult. Thomasina mentioned that snow buildup from not plowing can be a concern for these areas after several small storms.

Thomasina clarified that this bid job would be necessary for South Hill, Silver Lake, Cape Look Off, pull-off area for National Forest/Moosalamoo, Town Office and Town Hall. Tammy plowed some at the Town Office and Hall free of charge last year as it was not done. Thomasina believes that part of the contract for the pull off areas with the National Forest is for the Town to keep these areas clean. Jim stated that when he spoke with Chris Mattrick, it was understood that the National Forest would take care of both winter and summer maintenance, the Town was not supposed to use Town equipment or do this. Thomasina will reach out to Chris Mattrick to

confirm who is responsible for this work. Dave Sabatini stated he can confirm, as he has been doing this. Summer maintenance is the logs and stuff left in the parking area, winter maintenance is plowing snow. Dave Sabatini billed the Town and the Town pays him, the Town is then reimbursed by the Forest Service by sending them an invoice for plowing. Dave stated this is how it was and is supposed to be done. Jim stated the Town should not be doing this, but if Dave has something worked out between himself and the forest service, this is good. Marci stated that this information can be found in past minutes when Chris Mattrick was at a Selectboard meeting regarding this issue. Marci will locate these minutes. Marci stated there was an agreement with the Moosalamoo Association and the Forest Service to have Dave Sabatini as volunteer to plow pull off areas for recreation. Dave stated that this is incorrect. Dave stated that he plowed on weekends and holidays when the forest service does not plow, to keep access open to the National Forest. Marci stated that she received an email from Chris regarding this issue. Thomasina stated she would email Chris. Marci said that she would forward information to Thomasina as well.

Thomasina is unsure how to write this up if it should be per storm. Tammy suggested that the proposal should be for a contracted job as needed on an hourly basis not just a bid contract. Will inquired about if the job would include sanding and plowing the road as well, such as Cape Look Off Road. Tammy stated that it would not be needed, the Town plow trucks can do that but it would be needed for stairways to office. Marci stated that contracting out Cape Look Off is not necessary as it is easy for the Town truck to clean that spot. Cape Look Off will be left on as being a part of the contracted/bid job proposal.

Thomasina inquires about putting this out to bid. Bill inquired to put multiple bids out. Thomasina stated that there should only be one bid request for all the areas. Thomasina inquired in the past how Dave Sabatini knew to go out. Dave stated usually if it was minimal he would not go out, but he would be sure to for Tuesday and Wednesdays, or after heavy or several storms. Thomasina inquires about approving the board to move forward with putting this out to bid, posting this in the paper, and putting it on the website. Dave inquired about the cost of putting this out to bid. Marci stated that it depends on how many words, generally around \$60. Tammy would like to inquire for interested persons in Town for bids and save on the cost of advertising in the paper. Jeff Whiting stated that this does not need to go out to bid if the price is under a certain amount, which he believed was several thousands of dollars. Thomasina stated that she would like for there to be transparency in the process. Jeff stated if different people in Town are interested in bidding it would be good to bid this out. Jeff stated there is no requirement to place an invitation to bid in the paper. Thomasina stated that in her time on the Board she does not know what the figure is for the amount necessary to bid out and where the policy is. This

will be discussed in the future.

*Motion to
request bids for
plowing contract
for areas in
Goshen.*

Motion made by Thomasina that the Board seek bids for the plowing of the smaller areas in Goshen to include; South Hill, Silver Lake, and Cape Look Off. Bid will also include the Town Hall and Town Office with shoveling of stairs, entrances, and handicap ramp, additionally this may include GMNF turnarounds after confirmation with Chris Mattrick. Bill would like this to happen quickly. A special meeting may be called for this. Thomasina will have more info at the special meeting or the meeting of the 12th, Tammy 2nd.

Dave stated that as practice he would still confer with Jim about what needs to be done, Tammy wants to be called when Jim needs assistance, she will then contact the appropriate person.

Motioned to adjourn 6:59 2nd by Tammy.

Any Other Business Legal and Proper to do at this time

It was decided by those present that the meeting of the 26th will be moved. The regular scheduled meeting falls the day after Christmas, Board would like to have this be a few days later. The next meeting will be the 12th, then the meeting after will be on a Wednesday December 28th, 2022

Motion to adjourn

6:59pm

Thomasina makes a motion to adjourn the meeting, Tammy 2nd.

Submitted By Marci Hayes

Click Here for attached [Winter Maintenance Policy](#)