



## REGULAR SELECTBOARD MEETING

Monday, April 24, 2023 | 6:30 pm

Meeting held at the Goshen Town Office

Unapproved Minutes

**Members Present:** Thomasina Magoon, Tammy Walsh, Bill Mathis, and Timmi Moffi, SB Clerk

**Others Present:** Keith Tremblay, Vickee Whiting, Suzanne George, Shari Brown, Ethan West, Chad Chamberlain, Will Mathis, Dave Sabatini, Elsie Sherril, Rick Toman and Tom Kilpeck- Brandon Fire Dept

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<b>Meeting</b>		6:45 pm
<b>Called</b>	Bill called the meeting to order 6:45 pm	
<b>To Order</b>		
<b>Changes to Agenda</b>	Financial Report to be added.	
<b>Approval of Minutes</b>	Thomasina moves to approve the regular meeting minutes from 4/10, and special meeting minutes from 4/6 and 4/18. Tammy seconds, all in favor, motion carries.	
<b>Public Comment</b>	<p><b>Opportunity for the public to briefly present issues, ideas, present and suggested concerns not on this agenda. Some issues may require additional agenda time scheduled for a later meeting date—at discretion of board chair.</b></p> <p>Shari Brown would like to remind every one of the Community Pizza and Potluck at BBH on Sunday April 30th from 1-4. <b>Please RSVP if planning to attend.</b></p> <p><b>Shari, 911 coordinator-</b> Residents should double check wi-fi calling to ensure correct address Some addresses are reverting to Brandon due to the area code.</p> <p><b>Rick Toman-</b> Goshen has unreliable internet service. Every other town in Addison County has signed on. Goshen decided to sign on with Brandon and Brandon never ended up doing it. Thomasina states that Cassandra Hayes is on the committee for OCCUD and will be looking into that.</p>	
<b>New Business</b>	<p><b>Ethan West Emergency Management Director-</b> Ethan just completed the 8-hour state EMD course. Ethan is working on updating Town Emergency Plan which needs to be done each year. Further discussion on this subject.</p> <p><b>Occupational Drug Testing-</b> Timmi has been appointed, by the Selectboard, as the oversight for drug testing town CDL drivers. Both Will Mathis and Jeremy Disorda are now in our system as CDL drivers for Goshen. Timmi asks for clarity on hiring employees and if that only comes from the Selectboard. Unbeknownst to the Selectboard, a person was sent in for pre-employment drug testing at the end of February. There had been no discussion at that time by the Selectboard regarding hiring for the road crew. Further discussion on this subject.</p> <p><b>Organization of Boards Reminder-</b> Reminder to Committees/Boards to Organize Thomasina would like to remind all committees and commissions to organize.</p>	



**Timmi, newly appointed ARPA Funds point person-**

The town received 2 more deposits of ARPA Funds that the Selectboard was not informed of by the previous ARPA funds point person. \$24,362.47 was received in the summer of 2022 and \$11.49 was received in Dec 2023, bringing the total money received to \$48,736.46. Timmi received an email from our VLCT ARPA Funds liaison, stating that our Federal filing for ARPA funding was filed incorrectly last year. Timmi is working on setting up a meeting to correct this and to file this year's reporting, which is due April 30th. Further discussion on this subject.

**Tom Kilpeck, Brandon Fire Department-**

Goshen does not have a written contract for Emergency Services with the Brandon Fire and Rescue Department. This has historically been a handshake deal and this needs to be remedied. Jan 2021 through present day, they have responded to 11 calls in Goshen. The billing rate is per person based on who shows up to the call. This department is funded through tax dollars in Brandon. Leicester fixed rate per yr. Info is passed along on the invoice. Per diem vs contracted rate. All employees are part time and paid from when their pager goes off until they are back in the station. Ethan states the importance to not have people feel they can't financially call the fire Dept. annual fixed, hybrid type with lower per diem price. Tom can run some #'s and find an average. The town pays for road accidents of people traveling through, because insurance companies have refused to pay.

Bill recommends forming a committee made up of the Selectboard and Ethan, the Emergency Management Director. A meeting will be warned after Tom has a chance to get numbers and contract proposal options together.

**Financial Update-**

There is a cash flow issue with the Town Account until property tax payments are due in 3 months. \$65K payment to the state for education is due in May. \$30K payment from Town Account to Road Account is made with each property tax installment. Thomasina expresses her frustration with lack of updated financials. Selectboard has had no insight into the financials for months. Suzanne states she was unaware that the education payment was due. Further discussion on this subject.

**MOTION**

Bill inquires if financials would be less complicated by combining the Road and the Town account. The Town account needs at least \$30K transferred into it. Thomasina moves to borrow \$35K from the Municipal Forest Account with the rate to be determined by the bank and pay it back in 6 months. Bill seconds, all in favor, motion carries.

**Tammy Walsh & Will Mathis, Road Update-**

**ROADS**

The paved roads have all been swept and cold patch has been applied to fill holes on Town Hill Rd. The gravel roads have all been graded except for Silver Lake Rd and chloride has been applied. The road crew is working to take the burms off of the roadsides. The cleaning up of the town garage and town lawn has started and loads have been taken away. This is a large job and will take awhile as it has been accumulating for years.

Tammy states that neither truck has been inspected and are overdue by 2 yrs on the green truck and 1 yr on the black truck. Tailgate dump truck stuck. Antifreeze is going into the exhaust. Holes in the bed. Grader hasn't had brakes in years. Cylinder on roller is leaking 5 gallons a day. Loader has leaks and needs brakes as well. There will be extensive equipment expenses to get the town equipment safe and usable. Thomasina recommends getting a written professional assessment on all town equipment. Further discussion on this subject.

**MOTION**

Thomasina moves to strip the red truck for needed parts then put it out to bid. Bill seconds, all in favor, motion carries.



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Jim had suggested doing a culvert on Town Hill Rd first. Thomasina is meeting with Brian Sanderson tomorrow and will be following the Capital Plan. Tammy wants to rent an excavator and do all work that requires an excavator at once. Tammy will call G Stone Commercial and see if they are willing to do June/July and spread the bill over both fiscal years.

14-15 bags of cold patch are unusable after having been left too long. Edge along Carlisle Hill needs to be fixed before it gets worse. Tammy recommends fixing the opposite side by the river where the drop off is too deep with crushed stone compacted in.

Elsie states that 3 speed limit signs have bullet holes. She inquires if these could be replaced. Suzanne states the poles are expensive but the signs themselves are reasonable. Will states he can make a list as he's going around town of which signs are damaged.

Roadside mowing was done last year by Melvin Coddling's son Jake. Will states he can ask Jake if he's interested in doing it again this year.

**Job Descriptions-**

Road Foreman job description is complete and will be posted tomorrow in the newspaper, with VLCT and with ACRPC until June 15th.

Zoning Administrator- Chad recommends looking at the Town of Ripton's job description for ZA.

Selectboard Clerk - still a work in progress.

**Policies and Ordinances-**

Thomasina and Timmi will get together and clean up the current ones we have and draft ones that are still needed.

**MERP Grant-**

Thomasina presented information on Goshen working with ACRPC to receive money through the MERP Grant. This is \$500 000 that will be spent on updating the municipal buildings for efficiency and ADA compliance. Appreciation is given to Bob West, Energy Co-Ordinator for bringing this grant to the Selectboard's attention and working as the point person on this project. Further discussion on this subject.

OLD  
BUSINESS

**Thomasina motion to formally appoint Bob West and have to read exact language for the appoint, as follows:**

MOTION

**The Town of Goshen Selectboard appoints Bob West as a municipal representative with the authority to apply for the Municipal Energy Resilience Program Community Capacity Grant worth \$4,000 for the purposes of community energy learning events.**

**The Town of Goshen Selectboard appoints Bob West as a municipal representative with the authority to apply for the Municipal Energy Resilience Program Free Energy Assessment. The agrees to apply for a Level Two assessments for the Town Hall, Town Office and Town Garage.**

**Tammy seconded, all in favor, motions carries.**

**Jim Hayes Retirement Party-**

Discussion on logistics. No decisions made on funding, matter tabled.

**Green-Up Day-**

MOTION

**Thomasina moves to approve \$150 for Green up day BBQ. Tammy seconds, all in favor, motion carries.**



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Executive Session	Bill moves to go into Executive Session with Susanne George and Vickee Whiting. Thomasina seconds, all in favor, motion carries.	8:45 pm
Executive Session	Board came out of executive session, no action taken.	9:23 pm
Motion to Adjourn	Thomasina made motion to a adjourn, Tammy seconded, all in favor, motion carries.	9:23 pm

Respectfully Submitted,  
Timmi Moffi