



TOWN CLERK FEES

Town Clerks May Require All Fees To Be Paid In Advance
(Recording and Filing Fees were revised as of July 1, 2019)

<u>Common Name</u>	<u>V.S.A. Citation</u>	<u>Clerk's Fee</u>
1) Act 250 Disclosure Statement	32 V.S.A. Sec. 1671 (a)(6)	\$15.00 per page
2) Alcoholic Beverage/ Tobacco License (retained fee)	7 V.S.A. Sec. 233, Sec. 1002(d)	\$5.00
3) Big Game Reported (retained fee)	10 V.S.A. App. 2(b)	\$1.00
4) Burial Certificates (permit)	32 V.S.A. Sec. 1714	\$5.00
5) Certified Copies of Public Records (other than vital)	32 V.S.A. Sec. 1671(a)(6)	\$10.00 per page
6) Change of Name or Status of Owner of Real Estate	27 V.S.A. Sec. 350	\$15.00 if recorded
7) Complaint to Foreclose (filing or recording)	32 V.S.A. Sec. 1671(a)(6)	\$15.00 per page
8) Discharge of Attachment	32 V.S.A. Sec. 1671(a)(2)	\$4.00
9) Discharge of Mortgage	12 V.S.A. Sec. 3293(d)	\$15.00 if recorded
10) Dog License (retained fee)	32 V.S.A. Sec. 1671(a)(6)	\$2.00
11) Dog Kennel Permit (retained fee)	20 V.S.A. Sec. 3588	\$2.00
12) Examination of Records by Town Clerks	20 V.S.A. Sec. 3588	\$5.00 per hour
	32 V.S.A. Sec. 1671(a)(3)	\$25.00 max per day
13) Examination of Records by Others	32 V.S.A. Sec. 1671(a)(4)	\$4.00 per hour
14) Filing and/or Recording Documents	32 V.S.A. Sec. 1671(a)(6)	\$15.00 per page
	24 V.S.A. Sec. 1158	
15) Green Mountain Passport	31 V.S.A. Sec. 1002(b)	\$2.00
16) Hunting & Fishing Licenses (retained fee) & Waterfowl Stamp (retained fee)	10 V.S.A. Sec. 4254(e)(9)	\$1.50
	Sec. 4277(d)	\$1.00
17) Hunting License. Lost (retained fee - non-lifetime)	10 V.S.A. Sec. 4261	\$5.00
18) Lien, Recording Town Tax (including discharge)	32 V.S.A. Sec. 5078	\$15.00
19) Liens, Recording of Other	32 V.S.A. Sec. 1671(a)(6)	\$15.00 per page
20) Logs, Recording Written Notices of Advances	9 V.S.A. Sec. 2014	\$5.00
21) Logs and Pulpwood, Recording Registered Mark	9 V.S.A. Sec. 2013	\$6.00
22) Marriage: Civil Union License (retained fee)	32 V.S.A. Sec. 1712(1) 32	\$60.00
23) Mobile Home Uniform Bill of Sale	V.S.A. Sec. 1671(a)(6) 32	\$15.00 per page
24) Mortgage	V.S.A. Sec. 1671(a)(6) 32	\$15.00 per page
25) Names, Illegible Signature (not typewritten as requested)	V.S.A. Sec. 1405	\$2.00
26) Notice of Sale, Nonjudicial Foreclosure	32 V.S.A. Sec. 1671(a)(6)	\$15.00 per page
27) Posted Land, Recording (retained fee)	10 V.S.A. Sec. 5201(c) 32	\$5.00
28) Property Transfer Tax Return	V.S.A. Sec. 9606(d) 32	\$15.00
29) Recording and or Filing Documents	V.S.A. Sec. 1671(a)(6),	\$15.00 per page
30) Service Record, Permanent Military	24 V.S.A. Sec. 1175	\$0.50
31) Super Sport Licenses	10 V.S.A. Sec. 4254(e)(9)	\$1.50
32) Survey Plat Maps	32 V.S.A. Sec. 1671(a)(8)	
	11" x 17"	\$25.00
	18" x 24"	\$25.00
	24" x 36"	\$25.00
33) Trademark Registration	32 V.S.A. Sec. 1671(a)(6)	\$10.00 per page
34) Trust Mortgages	32 V.S.A. Sec. 1671(a)(1),	\$15.00 per page
Preservation Fund	Sec. 1671(c)	\$5.00-1.00 (optional) surcharge
35) Uncertified Copies (Except minutes of municipal meetings, local boards & commissions, grand list, checklist - available at actual cost.)	32 V.S.A. Sec. 1671(a)(7)	\$1.00 per page \$2.00 minimum
36) Veteran's Benefits, Public Records re: Eligibility	14 V.S.A. Sec. 3116	No Charge
37) Vital Statistics, Certified Copies o	32 V.S.A. Sec. 1712(5)	\$10.00

**A SCHEDULE OF ALL FEES SHALL BE POSTED IN THE TOWN CLERK'S OFFICE
(32 V.S.A. Sec. 1671(b))**